Ernest A. Becker Sr. Middle School

9151 Pinewood Hills Drive \Diamond Las Vegas, Nevada 89134 \Diamond (702) 799-4460 \Diamond FAX (702) 799-4470 \Diamond http://schools.ccsd.net/becker/

DISTANCE EDUCATION

STUDENT HANDBOOK 2020 - 2021



"Home of the Bighorns"



Student Distance Learning Schedule



Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:00 – 8:50 am	Independent Work Time	Independent Work Time	Independent Work Time	Independent Work Time	Independent Work Time
<u>Period 1</u> : Login: 8:55 am 8:55 – 10:05 am	Real Time Lesson Independent Work & Small Group Work	Real Time Lesson Independent Work & Small Group Work			
<u>Period 2</u> : Login: 10:05 am 10:05 – 11:15 am	Real Time Lesson Independent Work & Small Group Work				
11:15-11:45 am	Lunch	Lunch	Lunch	Lunch	Lunch
<u>Period 3</u> : Login: 11:50 am 11:50 – 1:00 pm	Real Time Lesson Independent Work & Small Group Work	Real Time Lesson Independent Work & Small Group Work			
Period 4: Login: 1:00 pm 1:00 – 2:11 pm	Real Time Lesson Independent Work & Small Group Work				
2:11 – 2:41 pm	Teacher Assistance/ Virtual Office Hours				

General Information

BECKER TELEPHONE DIRECTORY The telephone number at Becker Middle School is **(702) 799-4460**. The following extensions are provided for your convenience.

J		,
Attendance	4500	
Asst. Princip	4200	
Asst. Princip	4500	
Cafeteria		4012
Counselor	(6th grade)	4303
Counselor	(7th grade)	4301
Counselor	(8th grade)	4302
Health Offic	4022	
Principal		4100
Registrar		4065
Special Edu	4032	



INFORMATION Becker Middle School Website: http://schools.ccsd.net/becker/

BREAKFAST AND LUNCH Students can pick-up free breakfast and lunch at Becker Middle School daily from 7:00am – 1:00pm in the bus parking lot. Students do not need to be present, but the students ID number must be given. Free or Reduced Lunch applications can be completed on-line at (a new application MUST be completed each year): www.myschoolapps.com

CLUBS AND ACTIVITIES Students are strongly encouraged to participate in clubs and activities. Vitrtual club announcements will be posted on the Becker Middle School website to inform students of times, locations, and events. Activities and clubs meet virtually until further notice.

CONFERENCES If you need to schedule a parent teacher conference, please call 799-4460. When scheduling conferences, it is recommended that all teachers of the student attend the conference. Please

allow a 1-2 day notice for conferences. Conferences are held at 7:30 a.m. and are available Monday, Wednesday, and Fridays. All conference are held virtually. Teachers' emails can be found on Infinite Campus and on the Becker MS website. We do ask that parents refrain from logging into the class periods or office hours for direct conversations with teachers, as this time is reserved for student instruction and support.



COUNSELING Counselors are provided at each grade level for the benefit of all students attending Becker Middle School. Students wishing to speak with a counselor are encouraged to do so. Counselors are available to meet with students to discuss academic, social, or attendance concerns.

6th Grade – Mrs. Cali – 702-799-4460, extension 4303, email calij1@nv.ccsd.net

7th Grade – Mrs. Simpson – 702-799-4460, extension 4301, email simpssb@nv.ccsd.net

8th Grade - Mr. Bandhauer - 702-799-4460, extension 4302, email bandhbs@nv.ccsd.net

DISTANCE LEARNING EXPECTATIONS

- ✓ Distance learning involves a full-time <u>daily commitment</u>.
- ✓ Follow the weekly schedule and this will help you keep up with your learning while you are at home.
- ✓ "Real Time Lesson" is when the class is held online. Login 5 minutes prior to the start of class. Every Monday your teacher will provide you with the <u>weekly schedule of live lessons</u> on their canvas page.
- ✓ "Independent Work" is time that you have to complete the work assigned.
- ✓ "Small Group Work" is time that the teacher may require you to get extra assistance or acceleration with the learning being presented. When you are invited to small group work attendance is required.
- ✓ "Teacher Assistance/Virtual Office Hours" is time that EVERY teacher is available for you to get extra help.

HOMEWORK AND INDEPENDENT WORK Homework/independent work reinforces class work through



practice and extension. It gives students the opportunity to display responsible behavior and develop self-directed, independent study habits. Homework/independent work is an integral part of the academic program at Becker Middle School. Students can expect to have Homework/independent work in all major subjects and may have Homework/independent work in elective classes.

INFINITE CAMPUS Parents and students can view student grades, attendance, and other information by accessing Infinite Campus on the web at <u>campusportal.ccsd.net</u> or in the mobile application. Please contact the school at (702) 799-4460, ext. 4200, for information about how to access Infinite Campus.

PARENT MONITORING Parents can also access Canvas to monitor student progress and keep an eye on grades and assignments. To obtain a pairing code from your child, in Canvas, go to Account and then Settings. On the right side of the screen, select, "Pair with Observer," and write down the code. Sign up at canvas.ccsd.net. Use your child's pairing code to access your child's grades and assignments in Canvas. Infinite Campus will all have students' grades.

PASSWORDS Students can reset their passwords at www.myaccount.ccsd.net. Student should never share their passwords or leave themselves logged into a computer that is not being actively used by them. Any misuse of student access to CCSD programs will be the responsibility of the student user who is logged into the system.

PROMOTION POLICY (CCSD Reg. 5123) A pupil must receive a passing grade (D or above) in one semester of mathematics, reading or English, science, and social studies for promotion to the next grade level. For promotion to high school, a student must pass three semesters of mathematics, three semesters of reading or English,

two semesters of science, and two semesters of social studies during their seventh and eighth grade years.

READING PLUS Reading Plus is a school-wide reading program accessed on the Internet at: login.readingplus.com. Students take an initial assessment in the program, and their Reading Plus instruction is tailored to their individual reading level and needs. The program has passages that range

from third grade to college levels, so all students can work to improve their reading skills and proficiency. All English Language Arts classes require Reading Plus to be done as homework weekly. Students must pass each assignment with an 80% or better to receive credit. Reading Plus counts as a summative grade in all English and Reading classes.

REPORT CARDS Report cards are issued to students every four weeks and are **accessed via Infinite Campus**. Students will receive two grades for every course, an academic grade and a citizenship grade. At the end of each semester, students will also receive a grade for the semester exam and a semester grade. Students' transcripts only reflect semester grades.

Fall Courses (4 full year classes)

Quarter grade in IC - 9/14/20

Semester 1 grade on IC – 10/12/20

Quarter grade in IC - 11/16/20

Semester 2 and Final Course Grade on IC – 12/21/20

Spring Courses (4 full year classes)

Quarter grade in IC - 2/8/21

Semester 1 grade on IC - 3/15/21

Quarter grade in IC - 4/26/21

Semester 2 and Final Course Grade on IC – 5/27/21



SAFE SCHOOLS PROFESSIONAL/SOCIAL WORKER (SSP) The SSP provides a multi-tiered level of support for the benefit of all students attending Becker Middle School. The SPP works to ensure all students social and emotional needs are met by providing the following services; *Bullying Prevention, Peer Mediation, Crisis Response, Parent Education, Classroom Observations, Home Visits, Behavior Intervention Plans, and Community Referrals.* The SPP assists in creating a safe and friendly school climate for all students and staff. Becker SSP are:

Mr. Willacey – 702-799-4460, extension 4503, email <u>willagm@nv.ccsd.net</u> Mrs. Hamilton – 702-799-4460, extension 4350, email <u>hamilgd@nv.ccsd.net</u>

STUDENT RECOGNITION Students are selected every month by teachers and recognized as *Students of the Month. Honor Cards* are issued each quarter in silver, purple, or white, depending on student's GPA. Yellow honor cards are issued for an improvement in GPA.

TEACHER OFFICE HOURS During this implementation of 100% on-line instruction, regular access to teachers will be a huge component of our students' success. As you can see from our Bell Schedule, in addition to their regular class time, students are able to access their teachers during office hours from 2:11pm – 2:41pm every day.

TECHNOLOGY Call Becker Middle School at 702-799-4460 if you student is lacking a technology device to participate in distance education. If the household is having conductivity issues, contact Connecting Kids Nevada at 888-616-2476 or on-line at www.ccsd.net/survey. All parents must complete Online Registration/AUP on Infinite Campus: This process is required for *every student*, *every year*. Parents can complete the online registration by logging into their parent portal, clicking "more" on the left menu and then selecting Online Registration. Parents must complete the annual registration which includes acceptance of the Acceptable Use Policy in order for students to have access to any district websites including Canvas and Google products.

VISITORS POLICY Parents are always welcome to visit their child's teachers via Google Meet or a phone call. Please email the teacher to set up a conference. <u>Students are not allowed to bring guests to on-line teaching sessions.</u>

WELLNESS CHECKS Many families and students may remain overwhelmed with the intense emotions they have experienced. Some may be unable to manage these emotions effectively, and students' attendance and course progression may potentially be affected. Schools will provide the necessary supports for families and students with the implementation of wellness checks and counselor/social worker meetings. Teachers and staff will be checking in with students during class and reaching out to students and families who may be struggling to help provide support and link them to school and community resources. Counselors and school social workers are available and will be meeting with students for both academic and social/emotional support.



ATTENDANCE

ABSENCES A note is required following an absence. Absence notes must be turned in to the attendance office at vereetr@nv.ccsd.net no later than the third day after the student returns from an absence. An unverified absence may become a truancy subject to citation. Absence notes should include:

- Student name, student number, and grade,
- Reason for the absence and date of the absence, and
- Parent signature and telephone number.

It is a student's responsibility to obtain make-up work from their teachers after they return from an absence. Students have three days to complete make-up work following an approved absence. Parents/guardians are highly encouraged to schedule appointments and vacations outside of the school day. Nevada schools are "graded" on their attendance rate for the School Performance Framework (Star System). Missing any part of the school day is



considered an absence. Any absence from class on the day of an activity will not allow the student to participate. In addition, a poor attendance record will prohibit students' attendance at after-school activities and field trips. In order for a parent/guardian to pick up a student early from school, the person's name must be listed on school records and a picture ID must be shown. The student will remain in class until the parent/guardian presents proper documentation. Becker Middle School is a closed campus. Students may not leave campus without permission otherwise they will be marked truant.

LOSS OF CREDIT Ten (10) unexcused absences in a semester will result in loss of credit and an "F" in the course.

PREARRANGED ABSENCES Prearranged absences should be requested in advance and in writing using the Prearranged Absence Notification Form available in the office. These arrangements should be made at least three days prior to the absence, except in the case of an emergency. The prearranged absence form is completed by the parent and returned to the front office. These absences are still included in the absence total. Prearranged absences are limited to ten days in one school year and are not permitted during the first and last ten days of school.

TRUANCY Nevada law (NRS 392.040) requires children between the ages of 7 and 18 to attend school. School attendance is vital to a child's academic success in school. The following are excerpts of Nevada law:

- The principal of a school is required to report to law enforcement pupils who are habitually truant.
- A habitual truant is defined as "a student who has three unapproved or unverified absences within one school year."
- Students that have habitual truancies or unapproved absences are required to have a SB269 hearing with the student, parent, and an administrator present to discuss the absences.

DISCIPLINE

The essence of good discipline is

RESPECT- respect for authority, respect for others, respect for self, and respect for rules.

BECKER Bes of DISTANCE LEARNING

Be Respectful

- Make respectful comments
- T.H.I.N.K. before posting Is it:
 True, Helpful, Inspiring, Necessary, and Kind
- Use the on-line class participation features

Be Responsible

- Have your materials ready
- Wear school appropriate clothing
- Help others who may need assistance

Be Present

- Choose a distraction-free workspace
- Use the chat feature
- Look in the camera and show: S.L.A.N.T.
 Sit up, Lean in, Ask questions, Nod, Track your teacher

BEHAVIOR EXPECTATIONS The following guidelines are in accord with Clark County School District Regulation 5141. The law charges every teacher and administrator with maintaining order and discipline among students and provides that students who do not comply with reasonable rules may be recommended for disciplinary action. The following behaviors are subject to immediate action by the school:

- Arson
- Theft or burglary
- Defacing school property
- Immoral, lewd, or disorderly conduct including saying or writing obscene words or symbols and transmission or display of immoral or lewd pictures.
- Filming, screen shots, or recordings of any aspect of virtual learning
- Harassment/Bullying / Cyberbullying
- Insubordination to any CCSD employee
- Possession or use of alcohol or drugs
- Profanity/Racially derogatory statements
- Smoking /Tobacco products / Cigarettes
- Threatening to fighting/threatening bodily harm toward anyone



MANDATORY EXPULSION

A student who is found to have committed any of the following offenses must be recommended for expulsion:

- Battery on a school employee;
- Battery to a student with injury;
- Possession of a firearm, dangerous weapon, or any other object which is used, or threatened to be used, in such a manner and under such circumstances as to pose a threat of, or cause, bodily injury to a person;
- Drugs or alcoholic beverages use, possession, and/or distribution.

Note: Fighting will automatically result in a minimum three-day suspension for all participants.

BULLYING CCSD Policy 5137 (Excerpt) - The Clark County School District is committed to providing a safe, secure, and respectful learning environment for all students and employees in all District facilities, school buildings, school buses, on school grounds, and at school-sponsored activities. The school district strives to address bullying and cyberbullying so that there is no disruption to the learning environment and learning process.

Definition – "Bullying" means written, verbal, or electronic expressions or physical acts or gestures, or any combination thereof, which is directed at a person or group of persons, or a single severe and willful act or expression that is directed at a person or group of person including any of the following:

- Taunting, name calling, belittling;
- Mocking or use of put-downs;
- Demeaning a person based on their sexual orientation, physical or mental disability, or person's background;
- Spreading false rumors;
- Verbal or non-verbal threats or disrespectful gestures;
- Blocking access to any facility at the school;
- Stalking / cyberstalking;
- Demeaning humor regarding race, color, national origin, ancestry, religion, gender identity, or expression; and
- Any other form for electronic bullying that may or may not include any of the above and including the transmission of sexual images of a minor.

"Cyberbullying" means bullying through the use of electronic communication.

To read the policy in its entirety, please visit www.ccsd.net. If you or someone you know has been a target of bullying, please report it immediately to the Discipline Office (room 601). You may also report any incidents of bullying online at http://safevoicenv.org/

ASSISTANT PRINCIPAL'S OFFICE REFERRALS Students who do not follow school rules are referred to the assistant principals. The assistant principal will assign consequences and notify the parent for student misbehavior depending upon the infraction.



CLASSROOM BEHAVIOR PROBLEMS Teachers will handle minor disciplinary offenses with private conferences, detention, phone calls to parents, parent conferences, and/or referral to a counselor. Minor offenses include classroom interruptions, tardiness, failure to be prepared for class, etc.

DISTANCE LEARNING TECHNOLOGY Students are not allowed to photograph, screen shot, or record any distance learning meeting, classrooms, students, or teachers. This is a violation of FERPA (privacy laws) and will be subject to disciplinary action. Student are not allowed to join classes, activities, independent work, small groups session, or live classes that are not assigned to them.

DRESS CODE ONLINE Students' dress and grooming are important, not only to themselves, but also to those with whom the students share the online classroom. Students are urged to take pride in their dress and grooming. A student's personal appearance should not disrupt or detract from the educational

environment of the school. Any CCSD employee may refer students in violation of dress code to the assistant principals' for disciplinary action. Repeated dress code violations will result in progressive discipline. The following guidelines are in accord with Clark County School District Regulation 5131. Students must adhere to the following guidelines regarding dress:

- Shirts must be at least three inches wide at the shoulder; no tank tops; no shirts with low-cut arm holes.
- Low-cut, strapless, or transparent clothing are prohibited.
- Slogans or advertising on clothing which disrupt the educational setting (obscene or controversial in nature) may not be worn. No alcohol/cigarette advertising on clothing, notebooks, or backpacks.



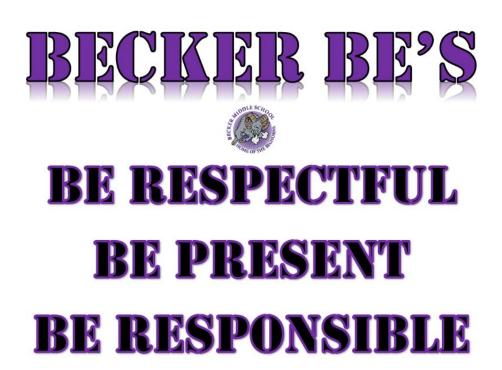
• Hats, or any other headgear, including bandanas and sweatbands, are not allowed. No sunglasses. Teachers need to be able to clearly see student's faces.

The administration shall have the right to designate which types of dress, fashion, fads, or appearance disrupt or detract from the educational program and may be a potential safety hazard.

GUM AND FOOD Eating food (including candy) or drinking a beverage, with the exception of water, is not permitted while in live virtual learning sessions.

REFERRALS Consequences for misbehavior may include a conference with the assistant principal, detention, in-house suspension, required parent conference (RPC),

suspension, behavior school placement, or expulsion. Students who are issued a suspension will be prohibited from attending extra-curricular activities or field trips during the semester in which the suspension from school took place.





Becker Middle School Important Dates 2020-2021

-2020-

Monday, August 24 Classes Begin

Monday, September 7 **No School** – Labor Day

Friday, September 11 End of First Quarter Grading Period

Tuesday, September 15 Quarter 1 Report Cards Visible in Infinite Campus

Thursday, September 17 Virtual Open House- 6:00pm

Friday, October 9 End of First Semester Grading Period

Monday, October 12 Quarter 2 / Semester Grades Visible in Infinite Campus

Friday, October 30 **No School** – Nevada Day Tuesday, November 3 **No School** – Election Day

Friday, November 13 End of First Quarter for Semester 2
Monday, November 16 Quarter Grades Visible Infinite Campus

Wednesday, November 11 **No School** – Veteran's Day

Wed - Fri, November 25-27 **No School** - Thanksgiving and Family Days

Friday, December 18 End of Quarter 2 and Semester 2

Monday, December 21 Quarter 2 / Semester 2 Grades Visible in Infinite Campus

December 19 – January 5 **No School-**Winter Break

-2021-

Monday, January 4 Classes Resume Wednesday, January 6 No School Wednesday, January 13 No School

Monday, January 18 **No School**- Martin Luther King, Jr. Day Observed

Friday, February 5 End of Semester 1 Quarter 1

Monday, February 8 Quarter Grades Visible Infinite Campus

Monday, February 10 No School

Monday, February 15 **No School** - President's Day Holiday

Friday, March 12 End of Quarter 2/Semester 1 Grading Period

Monday, March 15 Quarter 2/Semester 2 Grades Visible Infinite Campus

Mon. – Mon., March 29 – April 5 **No School** – Spring Break

Tuesday, April 6 Classes Resume

Friday, April 23 End of Quarter 1 Semester 2 Monday, April 26 Quarter 1 Grades Visible Infinite Campus

Wednesday, May 26 End of Quarter 2 / Semester 2 Grading Period / School Year

Thursday, May27 Quarter 2/ Semester 2 Grades Visible Infinite Campus

Is it...



T - True

H - Helpful

I - Inspiring

N - Necessary

K-Kind

Change starts with me.

#DoTheRightTHINK #BeckerMS

#VegasStrong



Becker Middle School Citizenship Rubric



Students' citizenship grades will be evaluated on the basis of his/her behavior as observed by individual teachers. Citizenship grading criteria are work habits, following directions and classroom rules, coming to class prepared, actively learning, and cooperating with the teacher and fellow students. All school rules listed in the student handbook, located in the Becker Book, will be enforced in each classroom. Students will be expected to know these rules and abide by them. Becker Middle School's policy of progressive discipline will be followed as well. Anyone failing to meet the minimum standards of behavior expected of middle school students may receive an "N" or "U" in citizenship. Receiving an "N" or "U" in citizenship will result in loss of privileges, including, but not limited to, school sponsored travel, field trips, activities, clubs, and teams.

A student's citizenship mark in a class will be determined by exhibiting the elements of citizenship as listed below:

Outstanding (O)	Satisfactory (S)	Needs Improvement (N)	<u>Unsatisfactory (U)</u>
 ✓ ALWAYS exhibits self-control, self-discipline, courtesy, and follows class rules. ✓ ALWAYS cooperates with peers and adults. ✓ ALWAYS displays a positive attitude and enhances the classroom environment. ✓ ALWAYS prepares for each class with required materials including the Becker Book. ✓ Little to no missing or late assignments. 	 ✓ ALMOST always exhibits self-control, self-discipline, courtesy, and follows class rules. ✓ ALMOST always cooperates with peers and adults. ✓ ALMOST always conforms and changes behavior when directed with little to no complaint. ✓ ALMOST always prepares for class with required materials including the Becker Book ✓ Some assignments are missing and/or late. 	 ✓ SELDOM exhibits self-control, self-discipline, courtesy, and follows class rules. ✓ SELDOM treats peers and adults with respect. ✓ SELDOM behaves in class and exhibits inappropriate and/or off task behavior. ✓ SELDOM has required materials for class including the Becker Book. ✓ Many assignments are missing and/or late. 	 ✓ RARELY exhibits self-control, self-discipline, courtesy, and follows class rules and is often defiant or disrespectful to adults. ✓ RARELY treats people with respect including peers and adults. ✓ RARELY behaves in class and is disruptive, exhibiting inappropriate and/or off task behavior often. ✓ RARELY has required materials for class. ✓ Most work is missing and/or late.

#DoTheRightTHINK



#vegasstrong



BECKER BES



Student Expectations	Hall	Cafeteria	Classroom	ALL Areas	Online
	• He servereiste	 Wait patiently for your table to be released 	Respect your teacher	Avoid physical contact	Make respectful comments
DE RIESERECTION	language	 Remain seated at same table for the entire 	and your classmates	Use appropriate language	 THINK before posting, True, Helpful, Inspling.
	 Keep cell phones and earbuds put away 	lunch period Wait vour turn in lines	away	Comply with all CCSD rules	Use the on-line class
	 Keep hallways clean 	and use appropriate manners (please, thank you)	Raise your hand and be called on to share	 Address all students and staff respectfully 	participation features
	Have your signed Becker Book or	 Pick up around your eating area and throw 	Use materials,	Follow directions and procedures	Have your materials ready
BE RESPONSIBLE	you at all times	trash away Keep earbuds put	others' property appropriately	Follow school dress code	Wear school appropriate clothing
	destination Talk at an appropriate	Use cell phones	Bring all necessary and required materials to class	Report any unsafe concerns to a staff	 Help others who may need assistance
)	level with your friends	de la			
	Walk with purpose	 Finish eating in a timely manner 	Be attentive and ready to learn	Know your academic status	Choose a distraction- free workspace
BE PRESENT	(Interact briefly) • Use lockers before	 Interact positively and appropriately with 	Arrive on time	Go to school and classes daily	Use the chat feature Look in the camera
	school, before and after lunch, and after school	your peers Use the restroom during lunch	Take ownership of your learning (participate)	Use school resources to help you grow academically and emotionally	and show SLANT Sit up, Lean in, Ask questions, Rod, Irack your teacher

Websites & Programs for Distance Education

All applications can be accessed from clever.ccsd.net using your AD username and password Clever is a one-stop-shop for all CCSD apps and distance learning sites.

Google	Canvas	Infinite	Campus G-	Go Guardian	Find AD
Calendar		Campus	Suite		Username
					and
					Password
					Reset
Google Icon – Check your Google Calendar for all class sessions and assignments weekly. Join live lessons or office hours with your teacher. Each teacher will provide you with a code you will enter to join the meetings.	This website will be your main classroom space. Teachers will post lessons, assignments, discussions and announcements on this website.	Infinite Campus Icon - Log into Infinite Campus to see your schedule, access teacher emails and review your grades.	Google Icon - Google websites No website needed You can use your CCSD login information to access g-mail, google drive, and google calendar.	Whenever you log in and begin work for the day, Go Guardian will be running in the background as an internet filter. You don't need to do anything, it runs automatically.	Find your CCSD Directory Log-In (AD Log-In), set or reset your password.
Google Calendar Click on the calendar event to open it: Select under Event Details: Join with Google Meet	Canvas	Infinite Campus PARENT/STUDENT PORTAL IC Student/Parent Portal	Google Go to the Waffle in the upper right corner to select application: Gmall Images ## R	You don't need to do anything, it runs automatically.	User Account Management Services Please choose all produces Please who have been start Comm (CO) thrown of a factor for Comm (CO) th

Parents/Guardians - for monitoring Distance Education

Parent	Canvas	Infinite	FACES (Family
Distance		Campus	Engagement and
Learning			Community Services)
Guide			Services)
http://ccsd.net/schools/b ack-to-school/index.php	Stutech.ccsd.net	Campusportal.ccsd.net	http://faces.ccsd.net/
Parent resources for distance learning model, parent resources, and the Back to School Distance Learning Guide.	From this website, students can "pair" their Canvas classroom so parents/ guardians can monitor and observe the learning.	Log into Infinite Campus to view student schedules, access teacher emails and review your student's grades. Parents can call Becker MS at 702-799-4460 for password resets.	Digital Family guide, University for Family Learning, Student Learning Extension Opportunities, and much more information to assist families.